



What is The Dance Gallery 2 AutoPay Service?

The Dance Gallery 2 AutoPay Service is a simple, convenient method to automatically pay your monthly tuition, costume deposit, costume balance, and recital fees using either a Visa or MasterCard credit card or debit card. The Dance Gallery 2 AutoPay Service is a required subscription service for all DG2 registered students. Any other form of payment must be approved in advance by the DG2 Accounts Manager.

What if I decide to add or drop a class?

Simply fill out a "Class Change Form" and we will adjust your AutoPay amount accordingly. Written notification must be received by the Dance Gallery 2 at least two (2) weeks prior to the last day of the month to avoid additional charges.

Schedule of Fees:

- At the time of registration, the registration fee will be automatically charged to your credit card or debit card.
- Tuition will be automatically charged to your credit card or debit card on the 5th day of each month.
- On October 15, 2016, your "Holiday Revue" Recital Fee (approximately \$35 **per family**, which includes 2 show tickets per recital fee) will be automatically charged to your credit card or debit card.
- COSTUME DEPOSIT AND BALANCE -- *****Please see the Costume Deposit Agreement for dates and details.*****
- On May 14, 2017, your "June Performance" Recital Fee (approximately \$60 **per dancer**, which includes 4 show tickets per recital fee) will be automatically charged to your credit card or debit card. Notification of the amount of your recital fee will be mailed to you prior to this date.
- Any miscellaneous payments for dancewear, event tickets, etc., will be charged to your credit card or debit card **only with your authorization.**

⌵ **Detach and return bottom portion. Keep upper portion for your records.** ⌵

<p>Credit Card Type (check one)</p> <p><input type="checkbox"/> VISA</p> <p><input type="checkbox"/> MasterCard</p>	<h2 style="margin: 0;">AUTOPAY AUTHORIZATION</h2>	<p style="text-align: center; font-size: small;"><u>Office Use Only</u></p> <p>Early Bird Discount <input type="checkbox"/></p> <p>Date _____</p>
<p>Credit Card Number _____ Expiration _____</p> <p style="text-align: center; font-size: x-small;">Month Year</p> <p>Card Holder's Name _____ Telephone _____</p>		
<p>_____ Street _____ City _____ Zip Code _____</p>		



AUTOPAY AGREEMENT

I, the undersigned, hereby authorize the Dance Gallery 2 to charge tuition to my credit card (listed above) on a recurring monthly basis, on the 5th day of each month, beginning _____ 5th, _____ through June 5th, _____. I understand that the registration fee, costume deposit, costume balance and recital fees will be charged to my credit card on the dates listed on the "AutoPay Service, Schedule of Fees." **I understand that a \$25.00 service charge will be billed to my account for any declined transaction.** I understand that if I choose to cancel this agreement, for any reason, I must notify The Dance Gallery 2 in writing (Class Change Form preferred) at least two (2) weeks prior to the end of the of the billing cycle (billing cycle begins on the first day of each month and ends on the last day of each month). I further understand that failure to provide notification of cancellation 2 weeks prior to the end of the billing cycle will result in tuition being charged to my credit card for one additional month at the prevailing rate.

I hereby acknowledge that I have read, understand and agree to the terms set forth in the AutoPay Agreement above.

Authorized Signature _____